

BURNSIDE ELEMENTARY
SCHOOL IMPROVEMENT PLAN
YEAR 2008 - 2009

April Mounce
Responsible Person

Janel Grider
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Approved :
05/22/2008
Date

Members or Committee:

Angela Parnell
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Lisa Thomas
Shovan Miller
Carter Stewart
April Mounce

2008 - 2009 SCHOOL IMPROVEMENT PLAN

Executive Summary

BURNSIDE ELEMENTARY

Mission

Our mission statement is "We believe in and encourage the development of necessary skills and attitudes for students to reach their academic potential and become citizens of good character." Stakeholders began in August reviewing the past mission statement. Revisions were made during several faculty meetings and email communications with school stakeholders. After final additions and revisions were made to the mission statement in January 2008, the total staff and the school community reviewed it by means of the Burnside School Newsletter, staff meetings, email communications, grade level meetings, PTA meetings, and SBDM meetings.

Needs Assessment

The 2008-2010 Comprehensive School Improvement Planning teams were organized to assist in the needs assessment, action plan, and review of our current instructional strategies, goals, and objectives. The following were represented on all committees/team; teachers, Family Resource Center staff, instructional assistants, secretaries, parents, school nurse, community members, employers, and Central Office staff. During an intensive one-day analysis session, all committees used a district created needs assessment document to establish strengths and areas of need. Needs assessment data, student, parent and teacher surveys, including identification of achievement gaps, were reviewed at the November 2007 and January 2008 SBDM Meetings. The staff also used the Standards and Indicators for School Improvement to determine areas of need. School staff used the document to evaluate the level of implementation in nine areas. Follow up sessions continued in grade level meetings, explicit planning meetings and school wide common planning meetings.

Goals

During an intensive one-day analysis session, all committees used a district created needs assessment document to establish strengths and areas of need. Needs assessment data, including identification of achievement gaps, were reviewed at the November 2007 and January 2008 SBDM Meetings. The staff also used the Standards and Indicators for School Improvement to determine areas of need. School staff used the document to evaluate the level of implementation in nine areas. Follow up sessions continued in grade level meetings, explicit planning meetings and school wide common planning meetings. Once specific areas were identified as an area of need, school personnel (certified and classified), parents, and community members were chosen for their expertise to consult and provide input on the appropriate committees to develop action plans. These action plan committees used information from the Needs Assessment Document, Key Findings, Priority Needs, Causes, the 06-08 Improvement Plan, and the evaluation of Standards and Indicators for School Improvement (SISI) to write goals. These goals were utilized to write objectives in order to meet the goals. The goals and objectives were then used as a starting point to plan strategies/activities. Action Plans from the 2006-2008 CSIP were reviewed to determine successful strategies and to determine those that were determined not to be successful.

Evaluation

We expect implementation of the plan to increase the effectiveness of instructional practices and improve student learning. This will aid in achieving the ultimate goal in 2014, which is - all students performing at the proficient level. The SBDM council reviewed drafts of the components and estimates for cost during the March 2008 meeting. The review of the plan has been accomplished through the following approaches. First, we utilized deliberations and discussions at faculty meetings, grade level meetings, school wide common planning meetings and content area meetings. Second, an announcement at SBDM meetings, PTA meetings, in the Burnside newsletter, and the county newspaper reported the plan was available for review by any interested stakeholder. The review encouraged comments and suggestions. Third, an internal review session was conducted with our school review team. Fourth, Central Office staff and the Kentucky Department of Education conducted an external review. The SBDM will officially adopt the 2008-2010 Comprehensive School Improvement Plan during the April 2008 meeting. In order to ensure the evaluation and planning process, The SBDM council will review and act on recommendations made in the plan. The Action Component Committees will continue to meet and complete Implementation/Impact Checks monthly. They will use this information to refine and change the plan if necessary. During the 2008-2010 school years, adjustments, revisions, and changes will be made as needed to ensure the goals are met in order to improve student achievement and student learning.

Stakeholders

The following were represented on all committees/teams; teachers, Family Resource Center staff, instructional assistants, secretaries, parents, school nurse, community members, employers, and Central Office staff. Committee meetings were conducted where stakeholders provided necessary input.

Component: Learning Climate

Component Manager: April Mounce

Date: 03/16/2009

Name: BURNSIDE ELEMENTARY

Priority Need:

Our student attendance for the 2007 school year was 95.84. It has decreased over the last few months of the 2008 school year due to a variety of factors.

Goal:

By May 2009, there will be a 1-2% increase in student attendance.

Benchmark

Measure	Date	ProjectedData	ActualData
Attendance Reports	05/30/2009	96.5	
Teacher Surveys	05/30/2009	96.5	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
7						\$		
1	NA	The attendance committee will involve stakeholders when identifying incentives and ideas to improve student and staff attendance. Incentives will be purchased in order to increase student/staff attendance.	Goff	08/20/2008	02/15/2010	\$ 0 No Funding	I	Increased student attendance percentages.
2		Family Resource Center staff will make home visits to families with high absenteeism.	Goff	07/01/2008	05/30/2010	\$ 3,000 FRC	I	Increased student attendance percentages.
3		The Family Resource Center will conduct parent education classes on nutrition, hygiene, and/or other health related issues.	Goff	09/01/2008	03/30/2010	\$ 400 FRC	I	Improved health of families.
4		The school will provide parent workshops (i.e., Paired Reading, Everyday Math, AR, Great Leaps, Character Education, BTL).	Mounce	10/01/2008	03/01/2010	\$ 400 PTA	I	Increased parental involvement in student academics and understanding of school programs.
5		The school will send postcards to students monthly for significant attendance, academic performance or behavior.	Mounce	08/15/2008	05/01/2010	\$ 300 General Fund	I	Increased school communication.
6		School staff will recognize students monthly for attendance and academic achievement.	Mounce	09/01/2008	05/05/2010	\$ 500 General Fund \$ 500 PTA \$ 500 Title I	I	Increased student attendance, increased student achievement, increased student self esteem.

Component: Reading**Component Manager:** Donna Petrey**Date:** 03/16/2009**Name:** BURNSIDE ELEMENTARY**Priority Need:**

In May 2007, our school's Reading Index was 97.5 as measured on the Kentucky Core Content Test. In May 2007, the percentage of students scoring Novice in Reading was 7 as measured on the Kentucky Core Content Test.

Goal:

By May 2009 our school's Reading Index will increase by 1.25 for a total Reading Index of 98.75 as measured on the Kentucky Core Content Test. By May 2009, the percentage of students scoring Novice will decrease by -1 for a total percentage of all students scoring novice in Reading of 6 as measured on the Kentucky Core Content Test. By May 2009 our students will reach 80 percent mastery on the Pulaski Assessment of Reading.

Benchmark

Measure	Date	ProjectedData	ActualData
KCCT	10/15/2009	98.75	
Pulaski Assessment of Reading	05/30/2009	80	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
1		Teachers will apply professional development for differentiated instruction and management strategies during classroom instruction.	Petrey	08/01/2008	01/30/2010	\$ 500 Reading First	I	Implementation of instructional strategies.
2		At-risk first grade students will be served through Reading Recovery by a certified teacher.	Petrey	08/04/2008	05/10/2010	\$ 25,000 Reading First \$ 25,000 Title I	I	Improved reading skills of students
3	NCLB	At-risk students will be offered academies or tutoring sessions in an effort to accelerate student learning in reading.	Gaunce	10/01/2008	03/30/2010	\$ 14,000 ESS	I	Increased student learning/achievement
4	Both	At-risk students will be served through the Great Leaps in Reading program and receive interventions in their area of need using Scott Foresman Intervention kit.	Cochran	08/10/2008	05/15/2010	\$ 0 No Funding	I	Increased student learning.
5		Teachers of each grade level will meet bi-monthly with the principal, curriculum specialist and the Reading First Coach to discuss assessment, instruction, and curriculum needs.	Cochran/Petrey	08/01/2008	05/30/2010	\$ 0 No Funding	I	Improved communication among school stakeholders
6		Teachers of each grade level will meet weekly to discuss student needs, flexible grouping, and assessment issues.	Cochran/Petrey	08/01/2008	05/30/2010	\$ 0 No Funding	I	Increased student learning / achievement

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
7		Teachers in all grades will implement common assessment strategies using: Learning Checks, standardized tests, KCCT Coach, released items, and BTL reports.	Cochran	08/30/2008	04/10/2010	\$ 0 No Funding	I	Increased student learning / achievement
8		Students will receive instruction that is aligned to Core Content, Program of Studies, grounded in research based and that is discussed among schools to eliminate gaps.	Mounce	08/01/2008	05/30/2010	\$ 0 No Funding	I	Increased student learning / achievement
9		Teachers of each grade level will make instructional adjustments monthly or as needed using assessment results including, GRADE, DIBELS, PAR, IOWA, learning checks, BTL reports, etc.	Cochran/Petry	08/01/2008	04/20/2010	\$ 0 No Funding	I	Increased student learning / achievement
10		Students will be provided various vocabulary instructional strategies using KASC vocabulary(including but not limited to word wall, games, puzzles, ActivStudio Flipcharts, & others).	Cochran	08/01/2008	05/30/2010	\$ 1,000 Title I	I	Increased student learning / achievement
11		School staff will recognize students monthly for academic achievement.	Mounce	09/01/2008	05/01/2010	\$ 500 General Fund \$ 500 Title I \$ 500 PTA	I	Improved student academic self esteem
12	Both	Students who are behind in learning to read, struggling learning concepts, or having difficulty with particular skills will be referred to the Response to Intervention Team. This team will meet with the teacher reviewing records, student work and work with the teacher to meet the individual student's needs.	Mounce	08/01/2008	03/01/2010	\$ 0 No Funding	I	Improved student performance
13		Teachers will receive feedback on reading instruction from the principal, curriculum specialist and reading first coach based on observations, student assessment results, and student work.	Mounce	08/04/2008	05/20/2010	\$ 0 No Funding	I	Increased student learning
14		The administrative staff and classroom teachers at all grade levels will meet each quarter to analyze student work using the Kentucky Association Protocol for Analyzing Student Work.	Mounce	09/15/2008	05/15/2010	\$ 0 No Funding	I	Increased student learning
15		Results from this analysis will be used to conference with students on their individual performance and suggestions for how to improve will be given.	Cochran	09/10/2008	05/15/2010	\$ 0 No Funding	I	Increased student understanding of experiences
16		Teachers will participate in the vertical curriculum alignment process with Southern Middle School teachers.	Mounce	08/01/2008	05/30/2010	\$ 0 No Funding	I	Increased teacher understanding of curricular needs

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
17		Teachers in grades 3-5 will assess student learning using a school developed learning check each 9 weeks. Teachers will also analyze this data and make instructional changes as needed.	Mounce	10/15/2008	05/30/2010	\$ 0 No Funding	I	Increased student learning

Component: Social Studies**Component Manager:** Malissa Atkinson**Date:** 03/16/2009**Name:** BURNSIDE ELEMENTARY**Priority Need:**

In May 2007, our school's Social Studies Index was 86.1 as measured on the Kentucky Core Content Test. In May 2007, the percentage of students scoring Novice in Social Studies was 8.01 as measured on the Kentucky Core Content Test.

Goal:

By May 2009 our school's Social Studies Index will increase by 6.95 for a total Social Studies Index of 93.05 as measured on the Kentucky Core Content Test. By May 2009, the percentage of students scoring Novice will decrease by -1.505 for a total percentage of all students scoring novice in Social Studies of 6.505 as measured on the Kentucky Core Content Test.

Benchmark

Measure	Date	ProjectedData	ActualData
KCCT	10/15/2009	93.05	
Learning Checks	03/01/2009	80	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
1		Each grade level will instruct students using materials that are aligned with the Core Content, curriculum documents, and Program of Studies.	Mounce	08/01/2008	05/15/2010	\$ 1,000 Title I	I	Increased student achievement
2		Teachers will use common social studies vocabulary that has been developed school wide during instruction and posted in the classroom.	Cochran	08/01/2008	05/20/2010	\$ 0 No Funding	I	Increased student achievement
3		All teachers will receive professional development in the development and use of open response questions and will implement the required instructional open response at each grade level.	Mounce	08/01/2008	04/15/2010	\$ 1,000 PD	I	Increased student achievement
4		Fourth grade teachers will collaborate with Fifth grade teachers three times a year to plan for instruction in Social Studies.	Mounce	08/01/2008	05/01/2010	\$ 0 No Funding	I	Increased student achievement
5		Fifth grade teachers will collaborate to develop and implement open response items in Social Studies biweekly.	Atkinson	08/01/2008	04/15/2010	\$ 0 No Funding	I	Increased student achievement
6		5th grade classroom teachers will collaborate monthly with special area teachers in Social Studies and Arts & Humanities.	Parnell	08/01/2008	04/15/2010	\$ 0 No Funding	I	Increased student achievement
7		Students will be provided various vocabulary instructional strategies KASC Vocabulary(including but not limited to vocabulary, games, learning checks, & others).	Cochran	08/01/2008	04/01/2010	\$ 0 No Funding	I	Increased student achievement

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
8		School staff will recognize students monthly for academic achievement.	Mounce	09/01/2008	05/01/2010	\$ 500 Title I \$ 500 General Fund \$ 500 PTA	I	Improved student academic self esteem
9		The administrative staff and classroom teachers at all grade levels will meet each quarter to analyze student work using the Kentucky Association Protocol for Analyzing Student Work. Results from this analysis will be used to conference with students on their individual performance and suggestions for how to improve will be given.	Mounce	09/15/2008	05/15/2010	\$ 0 No Funding	I	Increased student learning
10		Teachers will receive feedback on social studies instruction from the principal, curriculum specialist and reading first coach based on observations, student assessment results, and student work.	Mounce	08/04/2008	05/15/2010	\$ 0 No Funding	I	Increased student learning
11		Teachers in grades 3-5 will assess student learning using a school developed learning check each 9 weeks. Teachers will also analyze this data and make instructional changes as needed.	Mounce	10/15/2008	05/30/2010	\$ 0 No Funding	I	Increased student learning

Component: Writing**Component Manager:** Olivia King**Date:** 03/16/2009**Name:** BURNSIDE ELEMENTARY**Priority Need:**

In May 2007, our school's Writing Index was 97.3 as measured on the Kentucky Core Content Test. In May 2007, the percentage of students scoring Novice in On Demand Writing was 37 as measured on the Kentucky Core Content Test. In May 2007, the percentage of students scoring Novice in Writing Portfolio was 1 as measured on the Kentucky Core Content Test.

Goal:

By May 2009 our school's Writing Index will increase by 1.35 for a total Writing Index of 98.65 as measured on the Kentucky Core Content Test. By May 2009, the percentage of students scoring Novice will decrease by -16 for a total percentage of all students scoring novice in Writing of 21 as measured on the Kentucky Core Content Test. By May 2009, the percentage of students scoring Novice will decrease by Met Goal for a total percentage of all students scoring novice in Writing of 3 as measured on the Kentucky Core Content Test.

Benchmark

Measure	Date	ProjectedData	ActualData
KCCT	10/15/2009	98.35	
Learning Check	05/30/2009	100	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
1		Teachers will use common writing vocabulary and terminology throughout all grade levels.	Cochran	08/01/2008	05/30/2009	\$ 0 No Funding	I	Increased student achievement
2		All teachers will receive professional development on on-demand writing skills, techniques, and open response question development and implement learned strategies.	J. Grider	08/01/2008	05/30/2009	\$ 1,000 PD	I	Increased student achievement
3		At risk students will be offered tutoring sessions to improve their on-demand and portfolio writings.	Gaunce	08/01/2008	05/30/2009	\$ 5,000 ESS	I	Increased student achievement
4		Teachers will be trained and will implement Six Traits Writing in all grade levels.	Cochran	08/01/2008	05/30/2009	\$ 750 PD	I	Increased student achievement
5		Teachers of grade 4 and 5 will collaborate scoring and analyzing on-demand and portfolio writing of student work.	Mounce	08/01/2008	05/30/2009	\$ 0 No Funding	I	Increased student achievement
6		Teachers will receive training in portfolio development and portfolio scoring.	King	08/01/2008	05/30/2009	\$ 300 Title I - PD	I	Increased student achievement
7		Staff members will mentor and conference students during the writing portfolio process.	King	08/01/2008	05/30/2009	\$ 0 No Funding	I	Increased student achievement
8		Students will be provided various vocabulary instructional strategies (including but not limited to vocabulary, games, learning checks, & others).	Mounce	08/01/2008	05/30/2009	\$ 500 Title I	I	Increased student achievement

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
9		School staff will recognize students monthly for academic achievement.	Mounce	09/01/2008	05/30/2009	\$ 500 PTA \$ 500 General Fund \$ 500 Title I	I	Improved student academic self esteem
10		The administrative staff and classroom teachers at all grade levels will meet each quarter to analyze student work using the Kentucky Association Protocol for Analyzing Student Work. Results from this analysis will be used to conference with students on their individual performance and suggestions for how to improve will be given.	Mounce	09/15/2008	05/15/2009	\$ 0 No Funding	I	Increased student learning / achievement
11		Teachers will receive feedback on writing instruction from the principal, curriculum specialist and reading first coach based on observations, student assessment results, and student work.	Mounce	08/04/2008	05/30/2009	\$ 0 No Funding	I	Increased student learning / achievement
12		Teachers in grades 3-5 will assess student learning using a school developed learning check each 9 weeks. Teachers will also analyze this data and make instructional changes as needed.	Mounce	10/15/2008	05/15/2010	\$ 0 No Funding	I	Increased student learning / achievement